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# BLUE MOUNTAIN HUMANE SOCIETY

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## **AVAILABLE SCHEDULED VOLUNTEER POSITIONS**

### **CAT CARE ASSISTANTS**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 14 years and older (if under 14, must have a parent/guardian to supervise/assist).

Area of the Shelter: Cat & Kitten Adopt

Duties: Feed, water and socialize with all cats/kittens on the adopt floor. Change litter in pans before shelter closes for the night. Make sure all cats have a clean bed for the night. Laundry on occasion.

### **PUPPY / SMALL DOG CARE ASSISTANTS**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 14 years and older (if under 14, must have a parent/guardian to supervise/assist).

Area of the Shelter: Puppy / Small Dog Adopt

Duties: Make sure all dogs/puppies have a full bowl of water. Do a "quick clean" in each kennel (pick up any dog/puppy poop & clean up urination. Assist in feeding all small dog/puppies. Change out newspaper bedding if needed. Unfold Newspaper in newspaper room. Laundry on occasion.

### **BIG DOG CARE ASSISTANTS**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 1 hour. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 14 years and older (if under 14, must have a parent/guardian to supervise/assist).

Area of the Shelter: Big Dog Adopt

Duties: Feed, water and socialize with all dogs on the adopt floor. Assist in nightly feeding. Check to make sure all dogs have water. Replace beds if needed. Do a "quick clean" in each kennel (pick up any poop & clean up urination). Laundry on occasion.

### **DOG WALKERS**

Number of positions available: Need at least 3 volunteers for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 14 years and older (if under 14, must have a parent/guardian to supervise/assist).

Area of the Shelter: Small Dog/Puppy Adopt and Big Dog Adopt

Duties: Walk and socialize with all dogs in the adoption areas. Each dog must get at least 15 minutes of walking and/or play. Puppies under 6 months old cannot go outside, but need to be taken to designated play rooms for 15 minutes of play time. Must mop up play rooms between each use and clean up any messes. While walking dogs, must clean up any messes made in/outside, including poop scooping.



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## **GROOMERS**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 14 years and older

Area of the Shelter: Grooming room

Duties: Bathe adoptable animals (wash and dry). Brush out dog/cat's coats (furminate!). Check animals for any fleas/ticks/ringworm/injuries/etc. Must notify Coordinator of Volunteers & Humane Education or Animal Care staff of any injuries/abnormalities found. Trim toenails (dogs only). Assist in taking great photos of each adoptable animal for BMHS websites/advertising.

## **GROUNDSKEEPERS**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Fri).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 14 years and older (if under 14, must have a parent/guardian to supervise/assist).

Area of the Shelter: Outside grounds.

Duties: Collect and throw away any garbage on property. Clean outside dog runs (picking up poop and exchanging dirty toys with clean toys). Poop scoop grounds. Edge and mow lawn areas. Clean out garbage buckets and bins. Assist in organizing materials that are stored outside.

## **DOG DAY OUTING – DOG HANDLERS**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 18 years and older

Area of the Shelter: Outside grounds.

Duties: Select a suitable dog to take off of the BMHS property for a walk downtown, to the park, or other visible public location in the hopes of that dog getting adopted. Dogs must be signed out and approved by front desk staff. Dogs must also be fitted with an "adopt me!" jacket, BMHS collar, leash and ID tag. Handlers will be given a list of emergency numbers so such need arise while off campus.

## **PETCO CAT CARE ASSISTANTS**

Number of positions available: Need at least 2 volunteers for each day of the week (Mon-Sun).

Hours: Range from 15 min. to 2 hours. Hours available: AM Shift starts at 8am. PM Shift start at 6pm.

Age: 14 years and older (if under 14, must have a parent/guardian to supervise/assist).

Location: Petco's Cat Corner (Petco Store – 1725 Twin Creek Lane, Walla Walla).

Duties: Feed, water and socialize with all cats/kittens at Petco. Clean litter in pans replace with fresh litter. Make sure all cats have a clean bed. Clean up and organize the BMHS informational table.



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## **ADOPTION ASSISTANT**

Number of positions available: Need at least 1 volunteer for each day of the week (Mon-Sat).

Hours: Range from 30 min. to 2 hours. Hours available: 1pm-5pm Mon-Fri. and 11am-3pm Sat.

Age: 16 years and older.

Area of the Shelter: Adoption areas.

Duties: Assist customer service staff in welcoming potential adopters and showing them where all of the adoptable pets are located. Talk to potential adopters about what they are looking for in a new pet. Share information about the adoptable animals currently in the shelter with potential adopters. Help with pet introductions when potential adopters bring in their dogs / cats to meet our pets. Assist potential adopters in taking shelter pets to and from play areas. Clean up play areas between each animals' use. See complete volunteer job description for more detailed information.

## **VOLUNTEER HUMANE EDUCATORS – August through June**

Number of positions available: Varies

Hours: Times and dates will vary depending on the event.

Age: 18 years and older

Locations: Will vary depending on the event.

Duties: To help educate the public about the important animal care and welfare issues. Help organize and prepare presentation materials. Walk dogs and prior to transporting to educational events. Help load & transport animals to event. Handle animals during presentations, allowing people to safely interact with the animals. Answer questions and inform the public about the topics you are familiar with. See complete volunteer job description for more detailed information.

## **VOLUNTEER FUNDRAISING & SPECIAL EVENT COORDINATOR**

Number of positions available: 2-5

Hours: Times and dates will vary depending on the event.

Age: 16 years and older.

Area of the Shelter: Adoptions Areas. Most events will take place off site.

Duties: To help in the planning and execution of fundraising campaigns and events. BMHS currently holds one annual major fundraising event in October each year; the Furr-Ball. BMHS also holds small community events throughout the year (parades, farmer's market, etc.). See complete volunteer job description for more detailed information.

If you are interested in any of the volunteer positions listed, please contact:

**Nikki King**

**Volunteer Coordinator**

509-525-2452 BMHS Shelter

[HumaneOutreach@bluemountainhumane.org](mailto:HumaneOutreach@bluemountainhumane.org)